

Be the Change

'Be the change you wish to see in the world'



Northside Primary School



Admissions Policy 2018/2019

Approved by Board of Trustees:



Date: 8/10/2018

Review Date: 8/10/2019

¹This document requires approval from either the Governing Body or Proprietor

²This document must be reviewed annually

CATCHMENT AREA

A map of the school's catchment area may be obtained from the Local Authority.

ENTRY TO NURSERY

A part-time Nursery place will be funded for every child from the start of the school term after their third birthday. Those born between 01.04.15 and 31.8.15 may start in September 2018.

If there are places available, those born between 01.09.15 and 31.12.15 may start in January 2019 and those born between 01.01.16 and 31.03.16 may start in April 2019.

ENTRY TO RECEPTION CLASS

Children who were born between 1 September 2013 and 31 August 2014 will be offered the opportunity to enter school from September 2019 but must apply for a place even if they have attended the Nursery.

New parents are invited to make an appointment to view the school prior to registering and for those children not attending our nursery class there will be an opportunity to visit on two occasions in the summer term.

Attendance at the Nursery does not guarantee a place in Reception.

During the first days of term we have found it useful for all new starters to come into school for half-day sessions only. This allows us to assess whether it is necessary for some children to come in part-time for a further settling in period. It would be expected, however, that most new starters would be in school full-time by mid September.

ADMISSIONS

Our published admissions numbers are 15 in Reception and 26 full time equivalent in the Nursery. These are the maximum numbers we can accommodate in each class per year. However additional children may be admitted under limited exceptional circumstances. These children will remain an 'excepted pupil' for the time they are in an infant class numbers fall back to the current infant class size limit" In the event of there being more applicants for admission to school than this, the governors shall, if necessary, use the following criteria for selection:

1. All children whose Statement of Special Education need or Education, Health and Care Plan names Northside Primary School.
2. Looked after children or previously looked after children. Previously looked after children are children who were looked after but ceased to be so because they were adopted or came subject to a child arrangements order or special guardianship order.
3. Residence within the school's catchment area. Distances will be measured in a straight line using GIS mapping system operated by the LA, from the front door of the school to the front door of the child's home, the shorter having priority
4. Having a brother or sister attending Northside School at the date of entry.
5. Where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made and / the member of staff is recruited to fill

a vacant post for which there is a demonstrable skill shortage.

6. Proximity of the child's home to the school outside of catchment, with those living nearer being accorded the higher priority.

If it is necessary to prioritise with categories 3 - 7 then the distance measurement used in category 4 will apply.

WAITING LIST

There are no waiting lists – all applications should be made through the school places team.

APPLYING FOR A PLACE IN 2019

As there is a possibility of more children than places available in September 2019, it is very important to apply for a place for your child.

Applications for places in Reception 2019 can be made online via the Cumbria County Council website. The closing date for all applications is 15th January 2019.

Parents can request that the date their child is admitted to school is deferred until later in the academic year or until the term in which the child reaches compulsory school age. Parents also request that their child takes up a part-time place until the child reaches compulsory school ages.

APPEALS

Should you be unsuccessful in applying for a place you have right of appeal to an independent appeals panel. Anyone wishing to appeal should submit the appeal initially to the Clerk of the Governors (Sharon Rossin) at school. Parents have 20 days school days from the date of the refusal letter to lodge their appeal.